

All teams



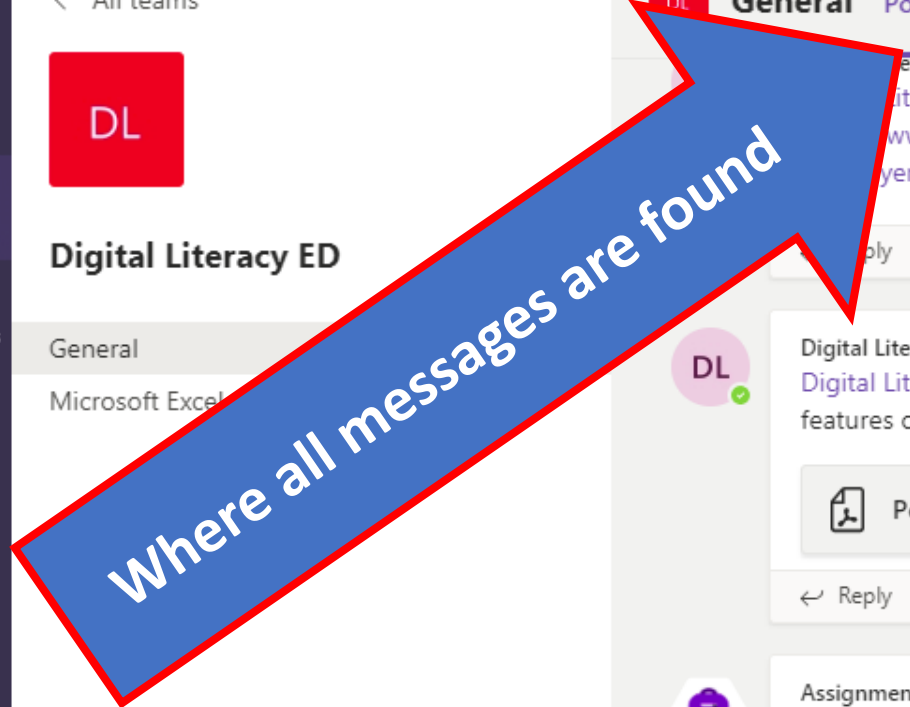
### Digital Literacy ED

General

Microsoft Excel

General Posts Files Class Notebook Assignments Grades

Team Meet



Digital Literacy 23:34  
Digital Literacy ED Hi Girls, this video will help you add and format text in Microsoft Powerpoint:  
[www.microsoft.com/en-us/vidoplayer/embed/RWfqth?pid=ocpVideo0-innerdiv-...  
...er&postJsllMsg=true&maskLevel=20&market=en-us](http://www.microsoft.com/en-us/vidoplayer/embed/RWfqth?pid=ocpVideo0-innerdiv-...)

Digital Literacy 23:38  
Digital Literacy ED Hi Girls, this is a Quick Start Guide for Microsoft Powerpoint which gives a step by step guide to the features of Microsoft Powerpoint.  
  
PowerPoint QS.pdf

Assignments 23:54  
**Powerpoint - Design Ideas**  
Due 5 Oct  
[View assignment](#)

New conversation

All teams



Digital Literacy ED

General

Microsoft Excel

General Posts Files Class Notebook Assignments Grades

Team Meet

Video Link



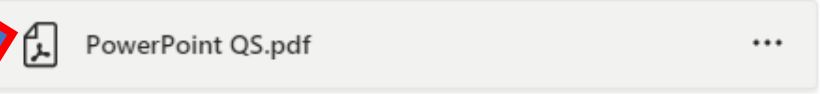
Digital Literacy ED Hi Girls, this video will help you add and format text in Microsoft Powerpoint:  
<https://www.microsoft.com/en-us/vidoplayer/embed/RWfqth?pid=ocpVideo0-innerdiv-oneplayer&postJsllMsg=true&maskLevel=20&market=en-us>

Reply

Notes file



Digital Literacy ED Hi Girls, this is a Quick Start Guide for Microsoft Powerpoint which gives a step by step guide to the features of Microsoft Powerpoint.



Reply

Assignment



Powerpoint - Design Ideas

Due 5 Oct

View assignment

Reply

New conversation

Assignments  
Assignment returned | Powerpoint - Design Ideas  
Reply

All teams



### Digital Literacy ED

**DL** General Posts Files Class Notebook Assignments Grades

Meet

+ New Copy link Download Add cloud storage Open in SharePoint All Documents

General

Microsoft Excel

PowerPoint QS.pdf

Modified	Modified By
4 minutes ago	Digital Literacy



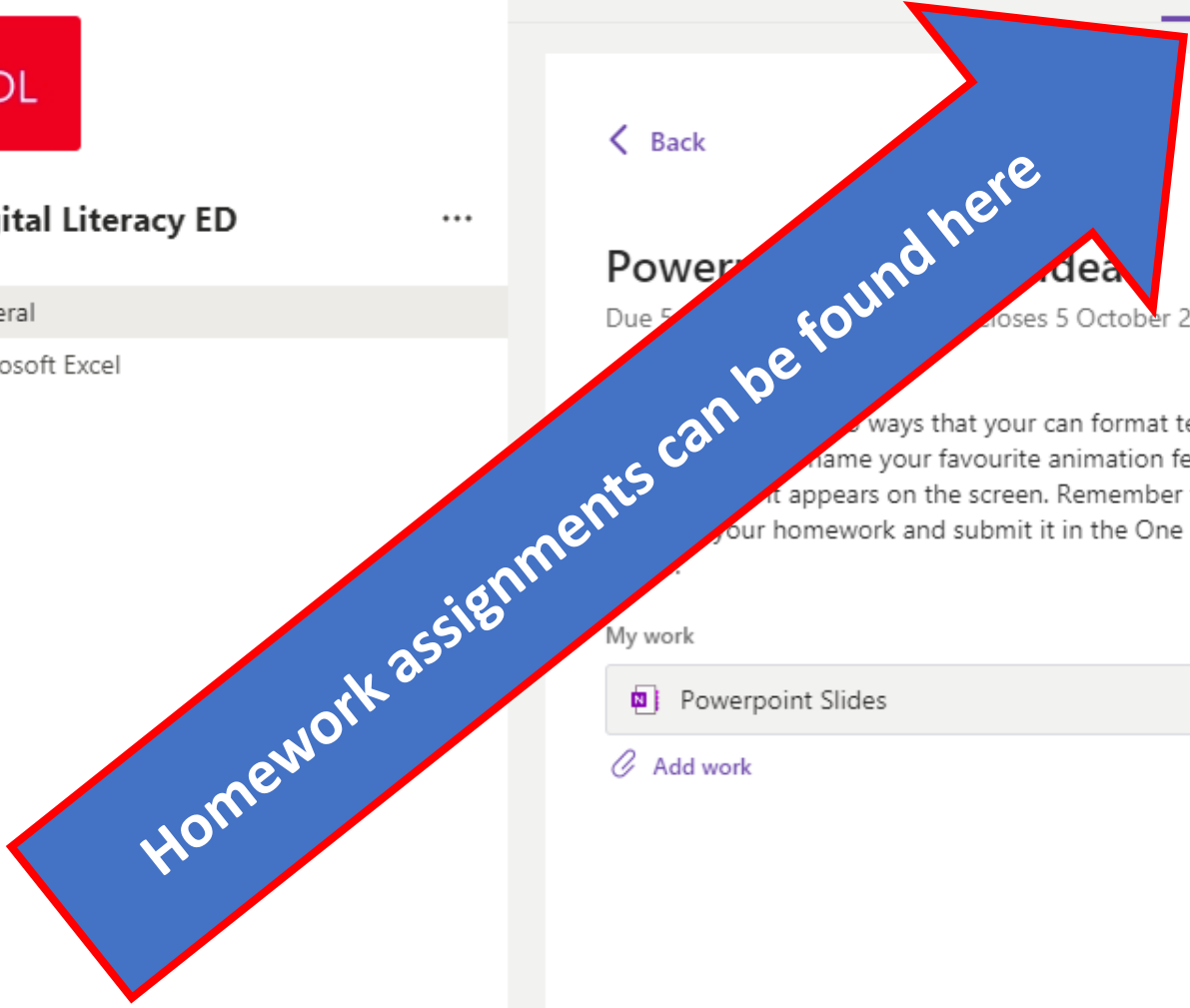
All teams

DL

Digital Literacy ED

General

Microsoft Excel



Back

Powerpoint Slides

Points  
No points

Hand in

Due 5 October 2020 23:00

ways that your can format text in a slide in  
name your favourite animation feature and  
it appears on the screen. Remember to take a  
your homework and submit it in the One Note file

My work

Powerpoint Slides

Add work

All teams



Digital Literacy ED

General

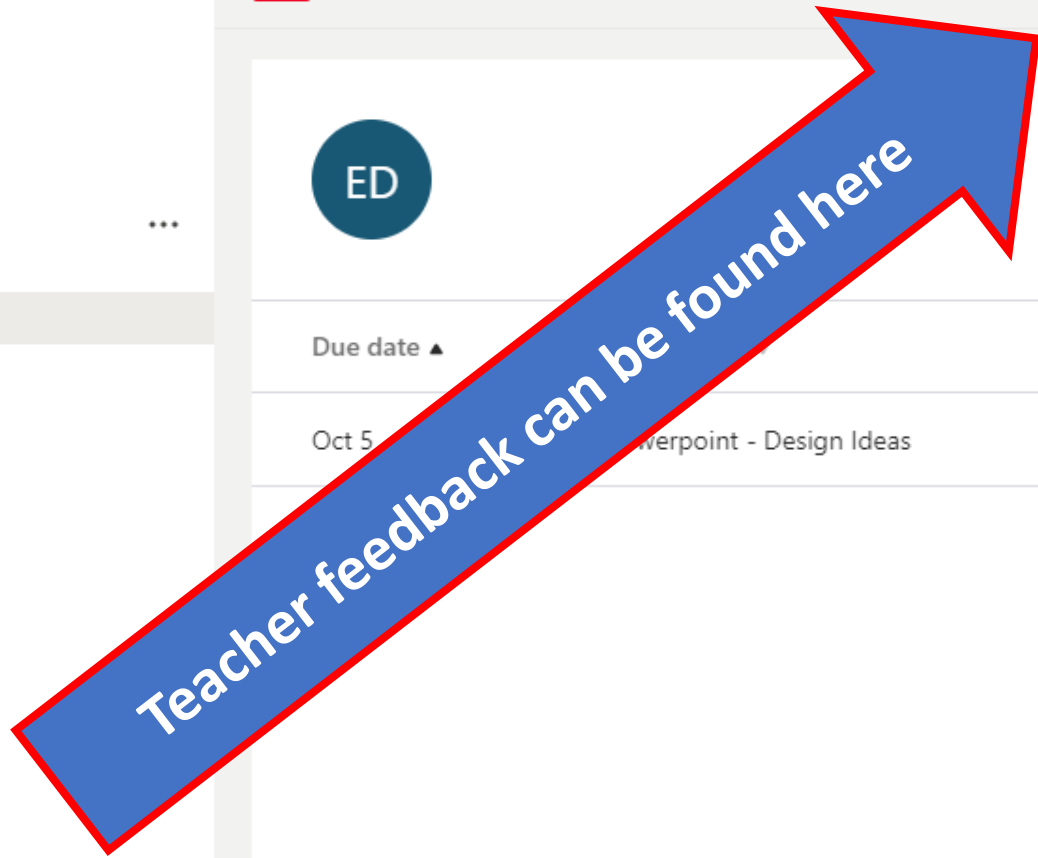
Microsoft Excel



General

Posts Files Class Notebook Assignments Grades

Meet



Due date ▲

Status ▼

Points ▼

Oct 5

Powerpoint - Design Ideas

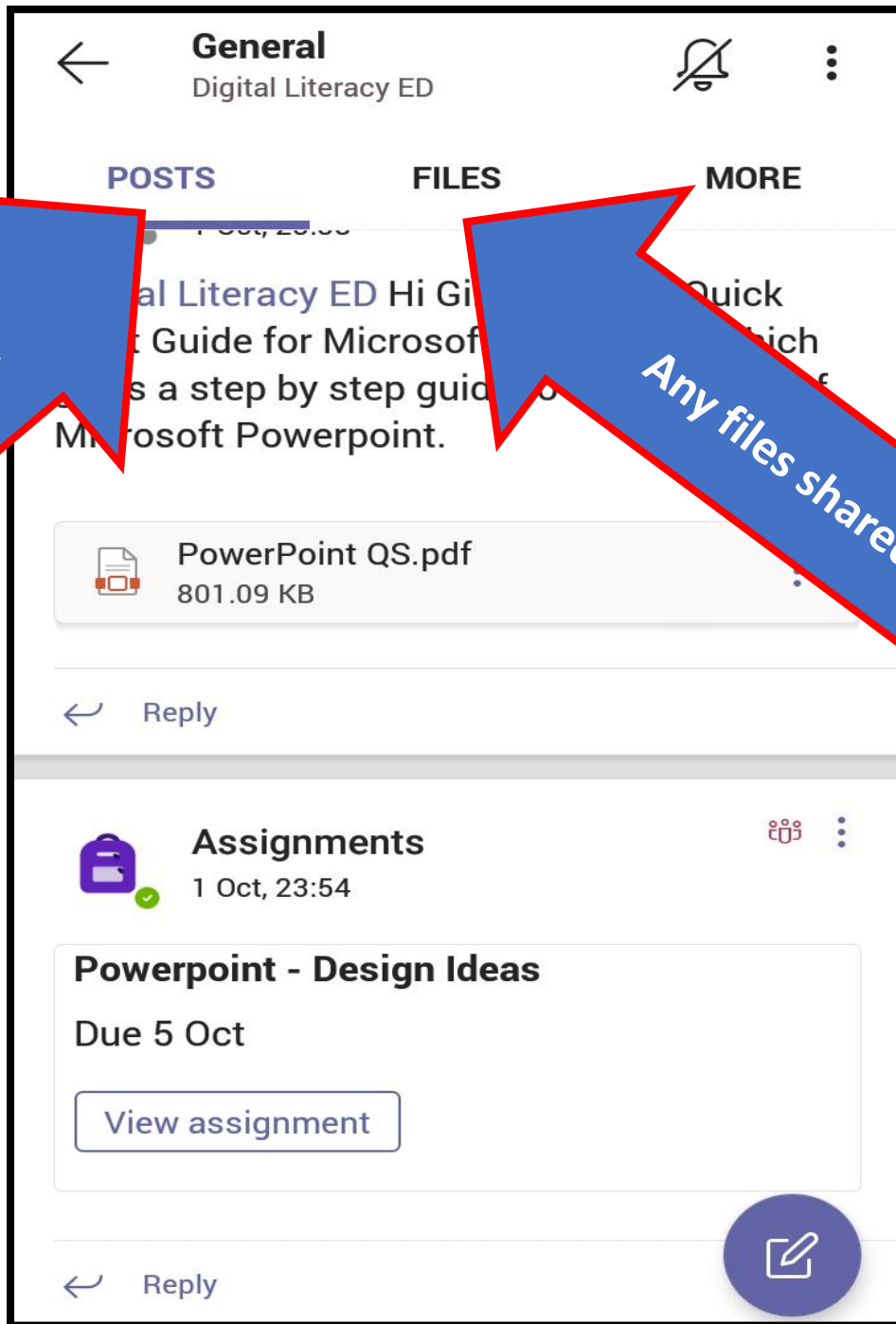
← Returned

No points

# Teams App on Phones

Where all messages are found

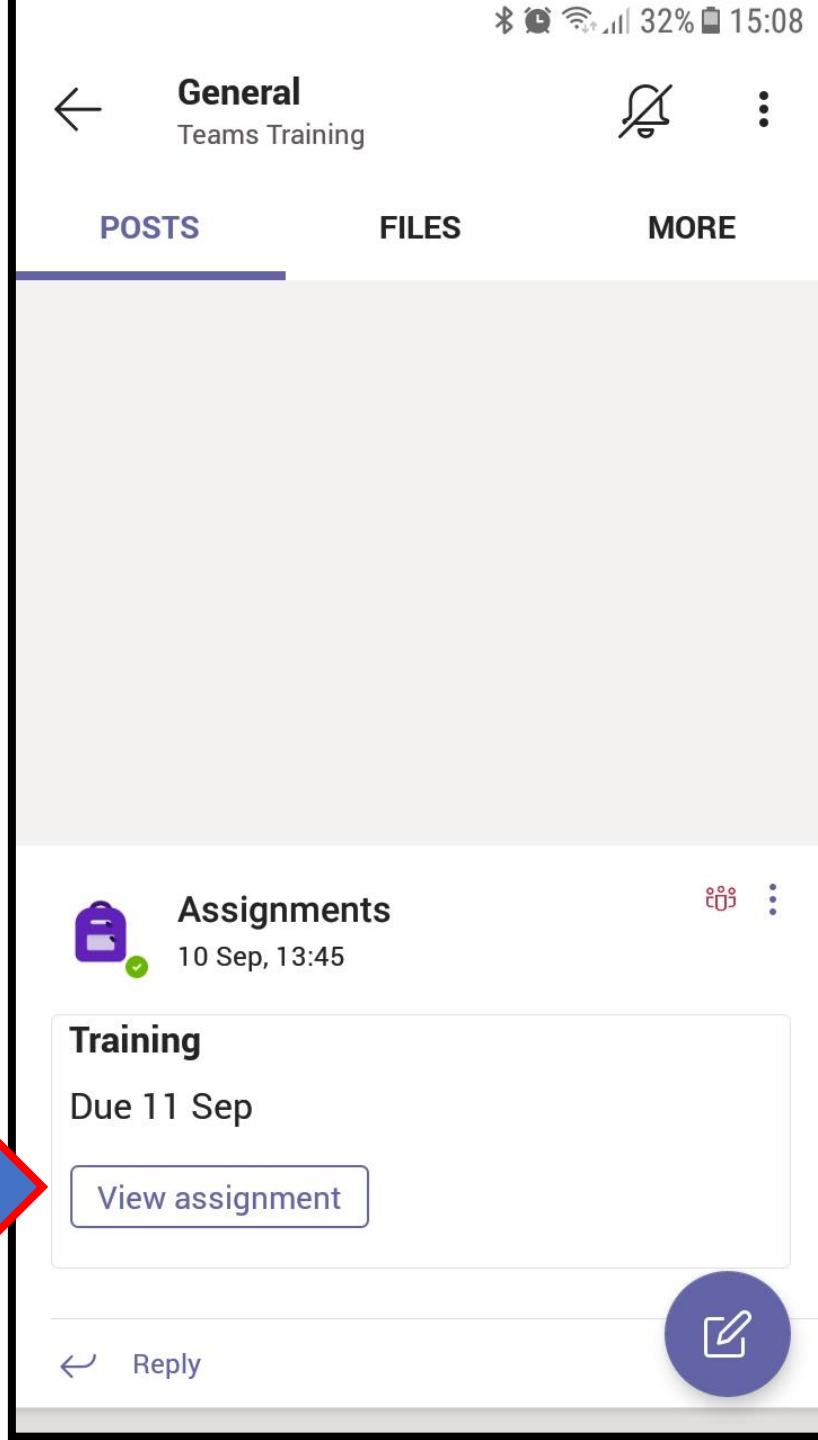
Any files shared by your teacher



# How to submit an assignment on Teams

## Step 1:

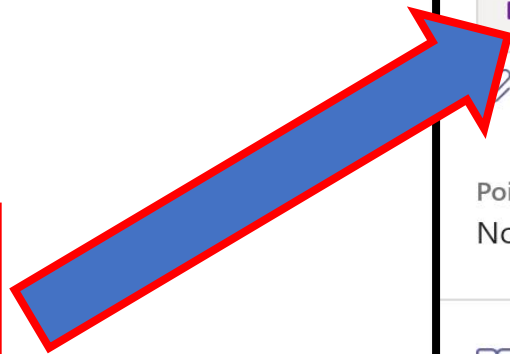
Click on View Assignment



# How to submit an assignment on Teams

## Step 2:

Click on One Note File given by Teacher

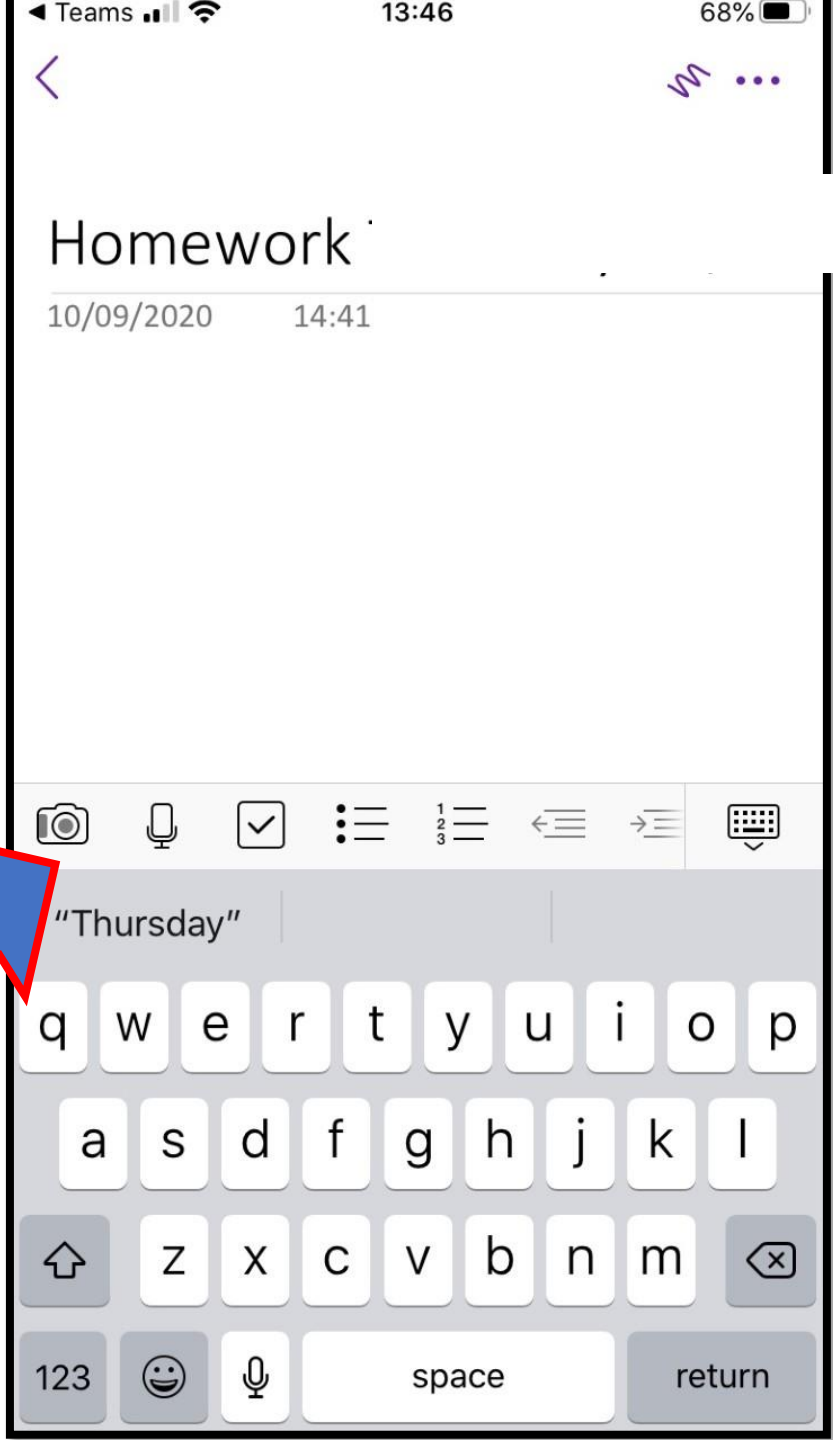
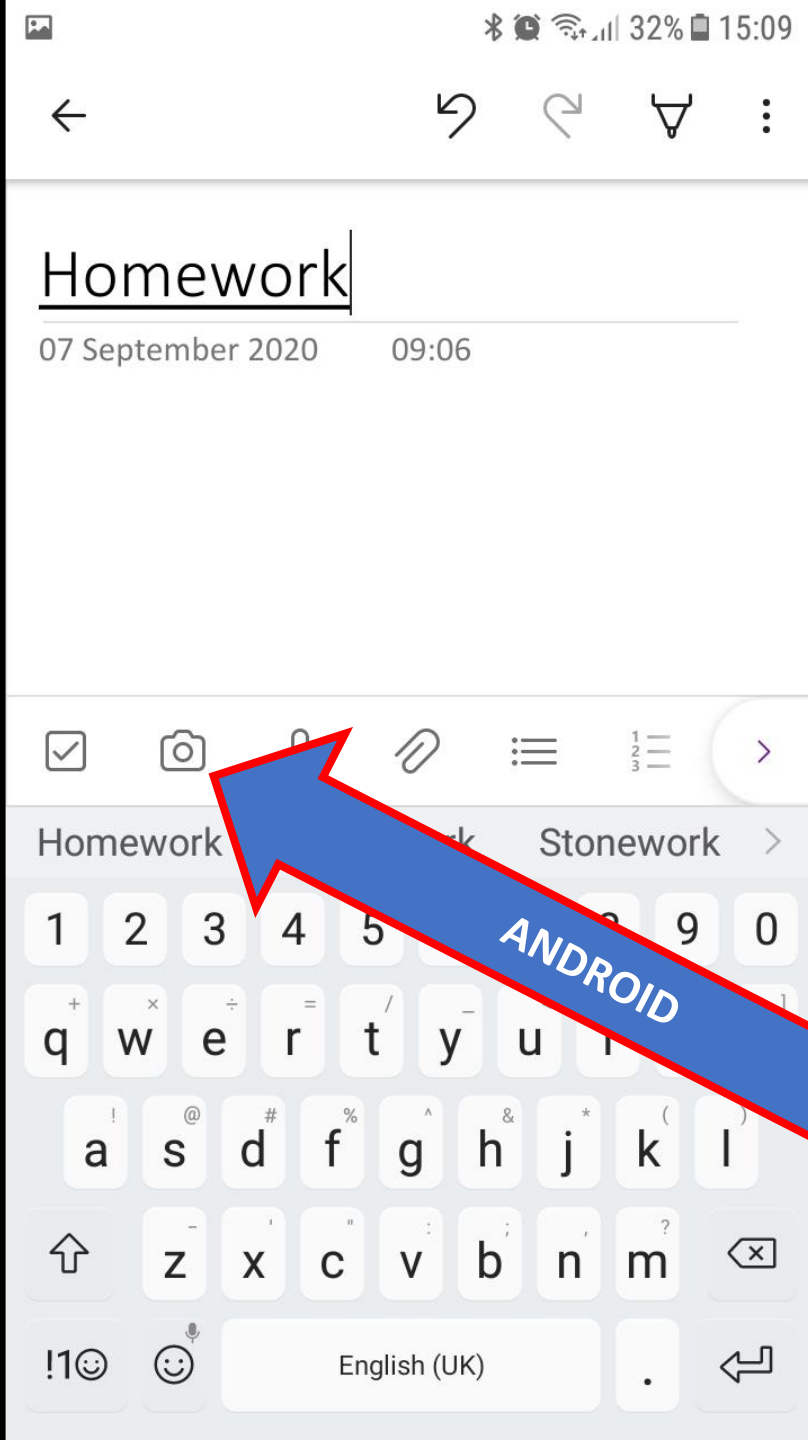


The screenshot shows the Microsoft Teams mobile app interface for an assignment submission. At the top, there is a status bar with icons for Bluetooth, alarm, Wi-Fi, cellular signal, 32% battery, and the time 15:08. Below the status bar, the page title is "Teams Training" with a back arrow on the left and "HAND IN LATE" on the right. The main content area is titled "Training" and shows a due date of "Due 11 September 2020 23:59". Under "Instructions", it says "None". The "My work" section contains a list of files, with "Training" (a OneNote file icon) highlighted in a light gray box. Below the list is an "Add work" option with a plus sign icon. The "Points" section shows "No points". At the bottom, there is an "Immersive Reader" option with a book icon.



# How to submit an assignment on Teams

## Step 3:

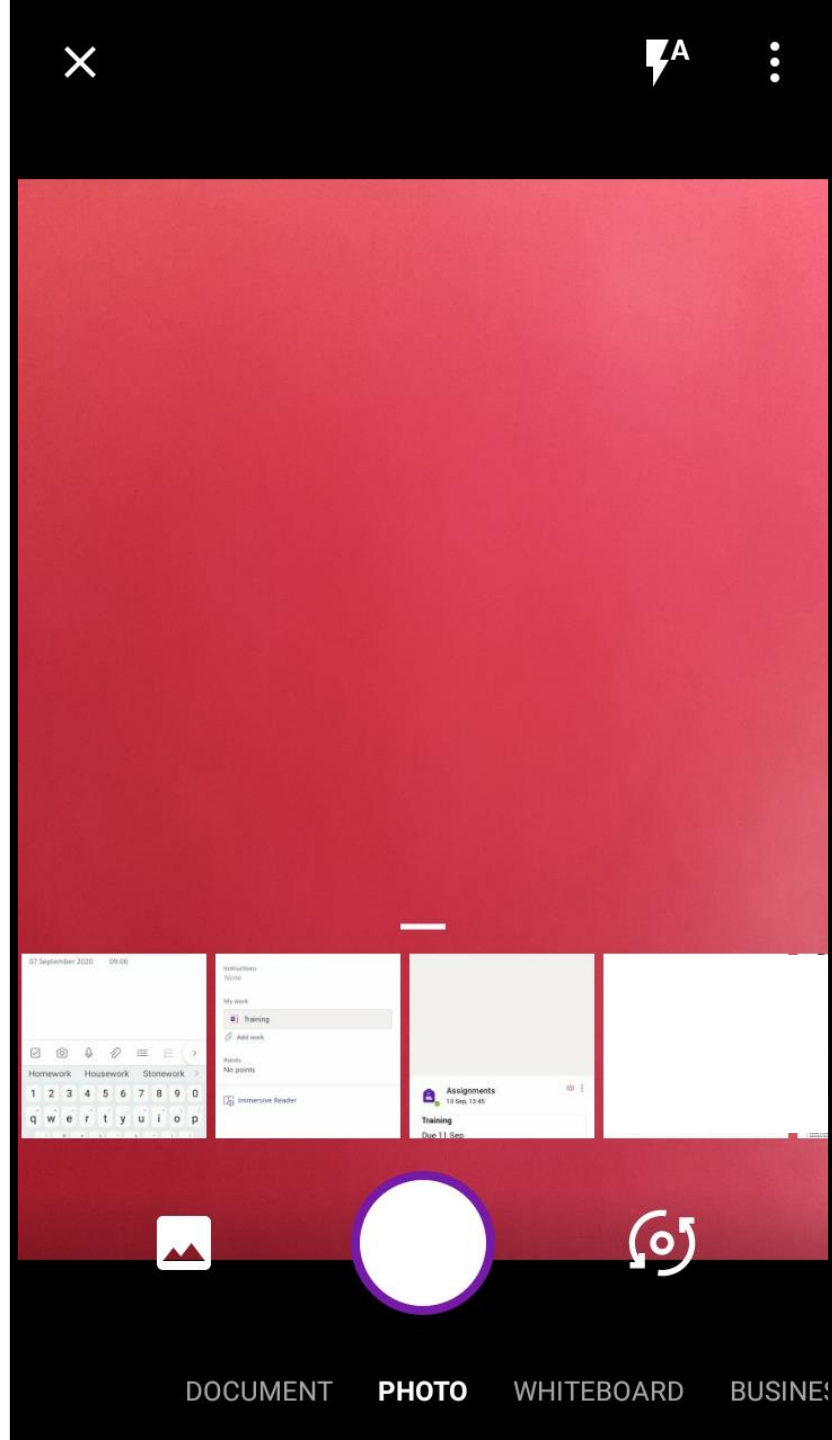


Click on Camera to take pictures of homework

# How to submit an assignment on Teams

## Step 4:

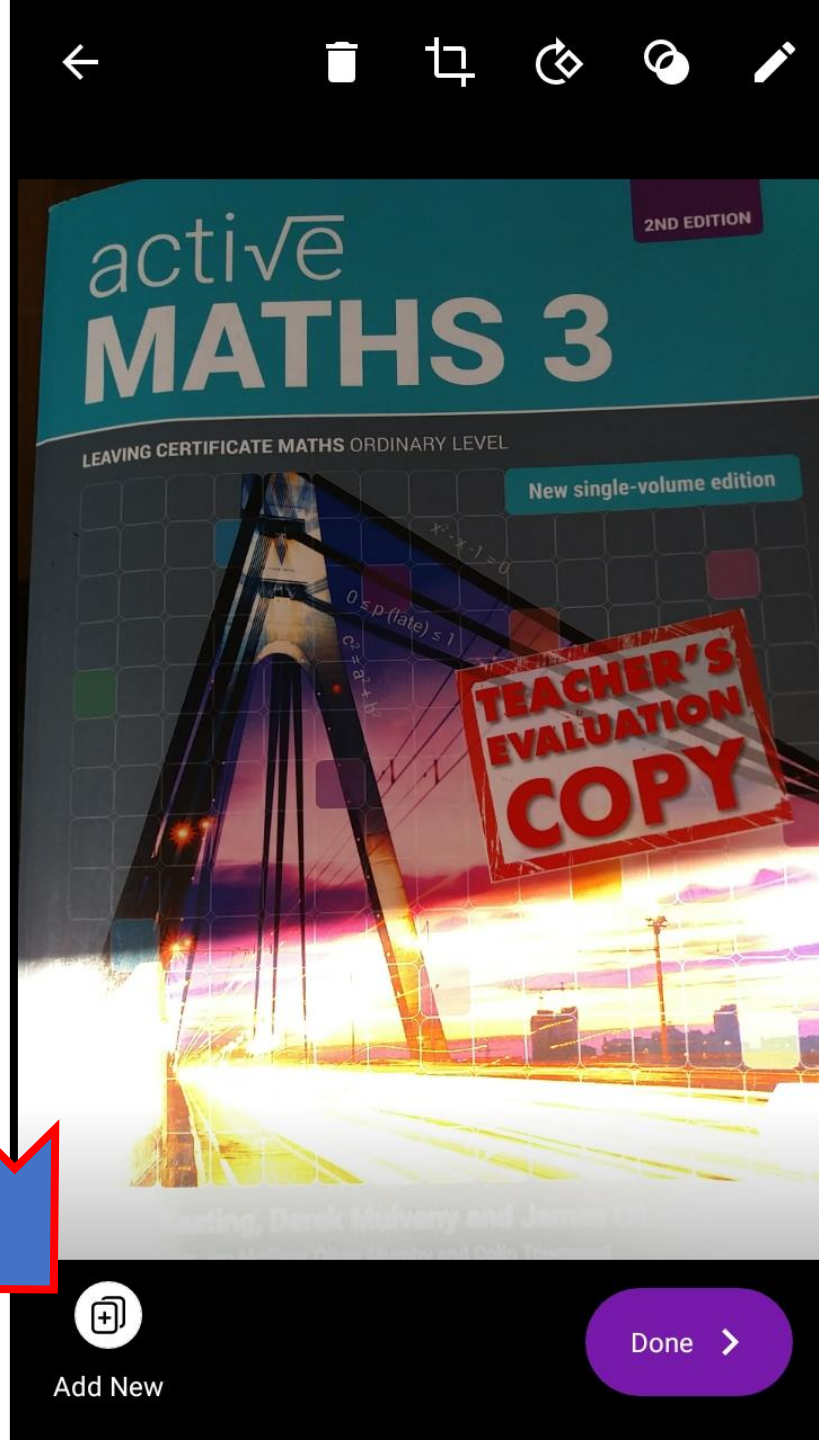
Take Photo of homework



# How to submit an assignment on Teams

## Step 5:

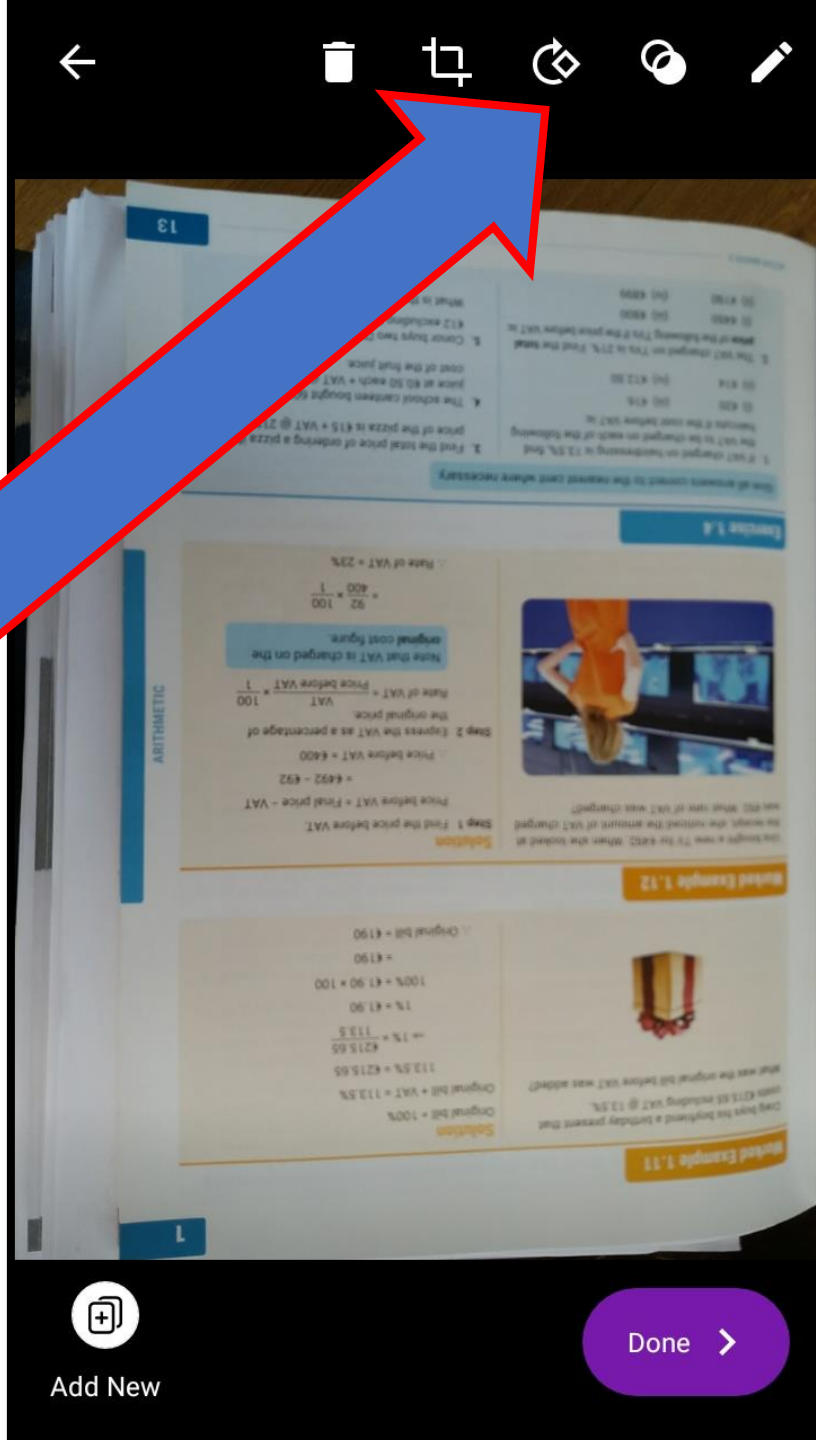
To Take Another Photo of homework, click on Add New



# How to submit an assignment on Teams

## Step 6:

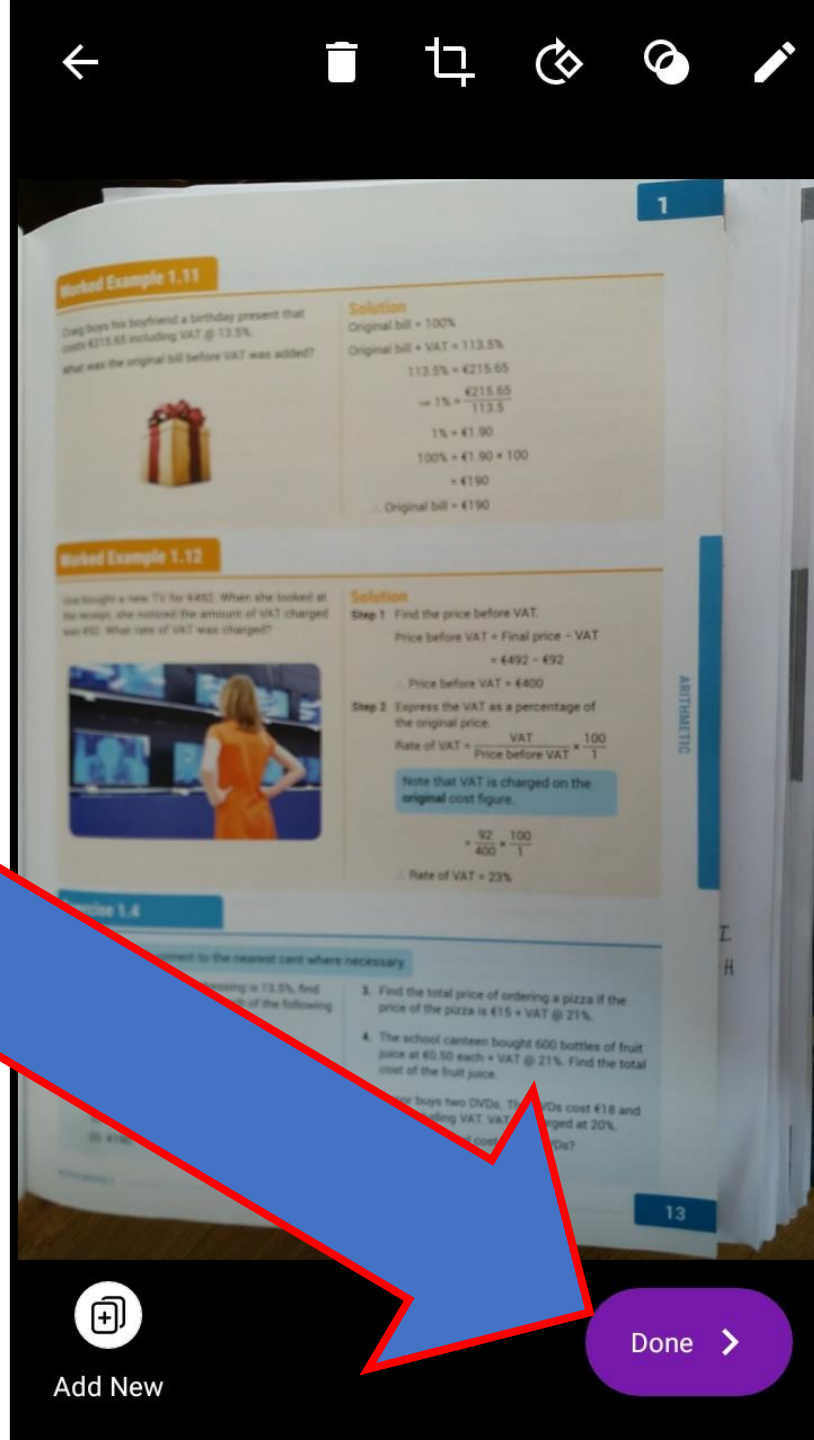
If picture is the wrong way around, click on the circular arrow symbol. You may need to tap it more than once



# How to submit an assignment on Teams

## Step 7:

When all photos taken, click Done

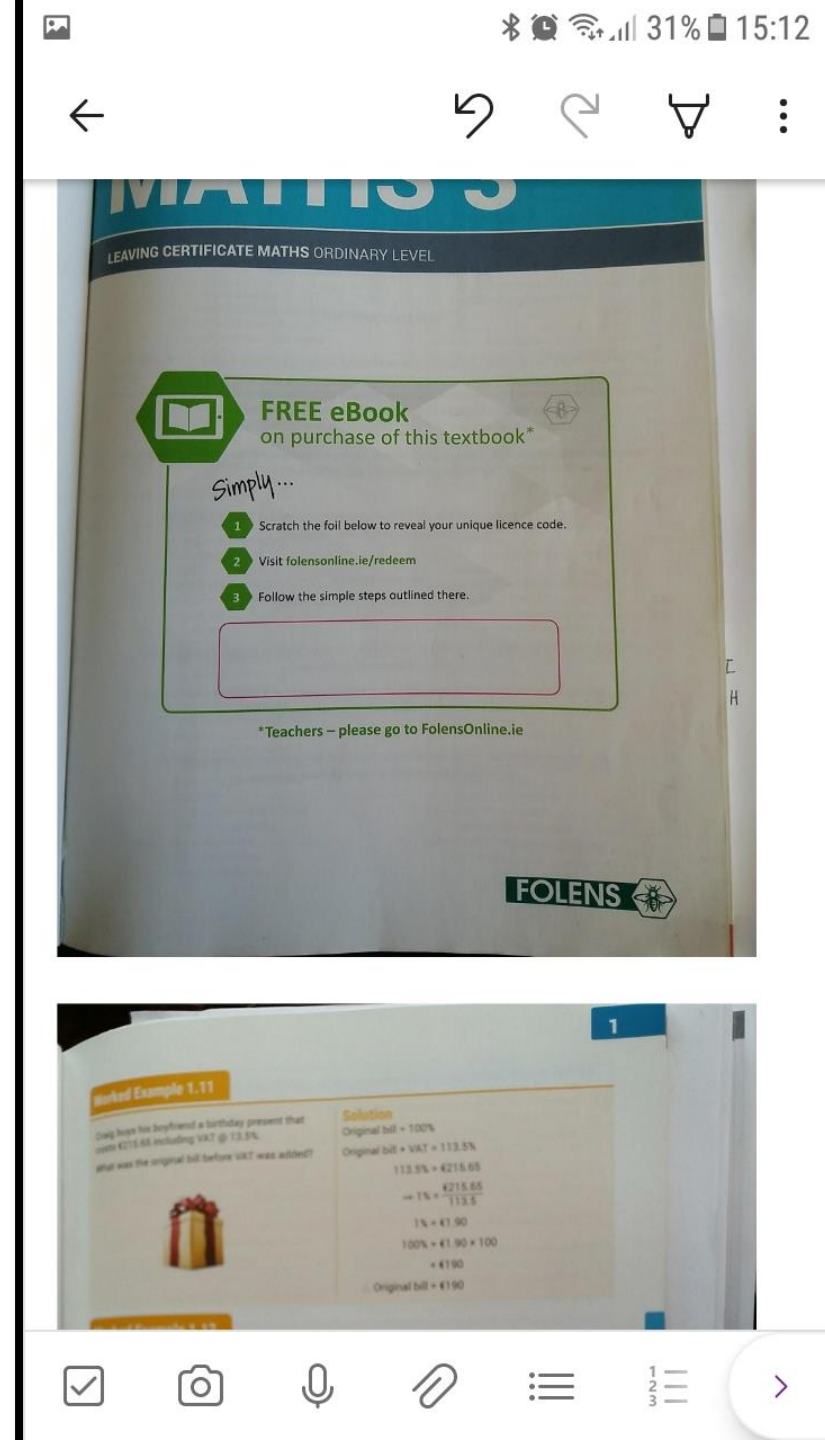
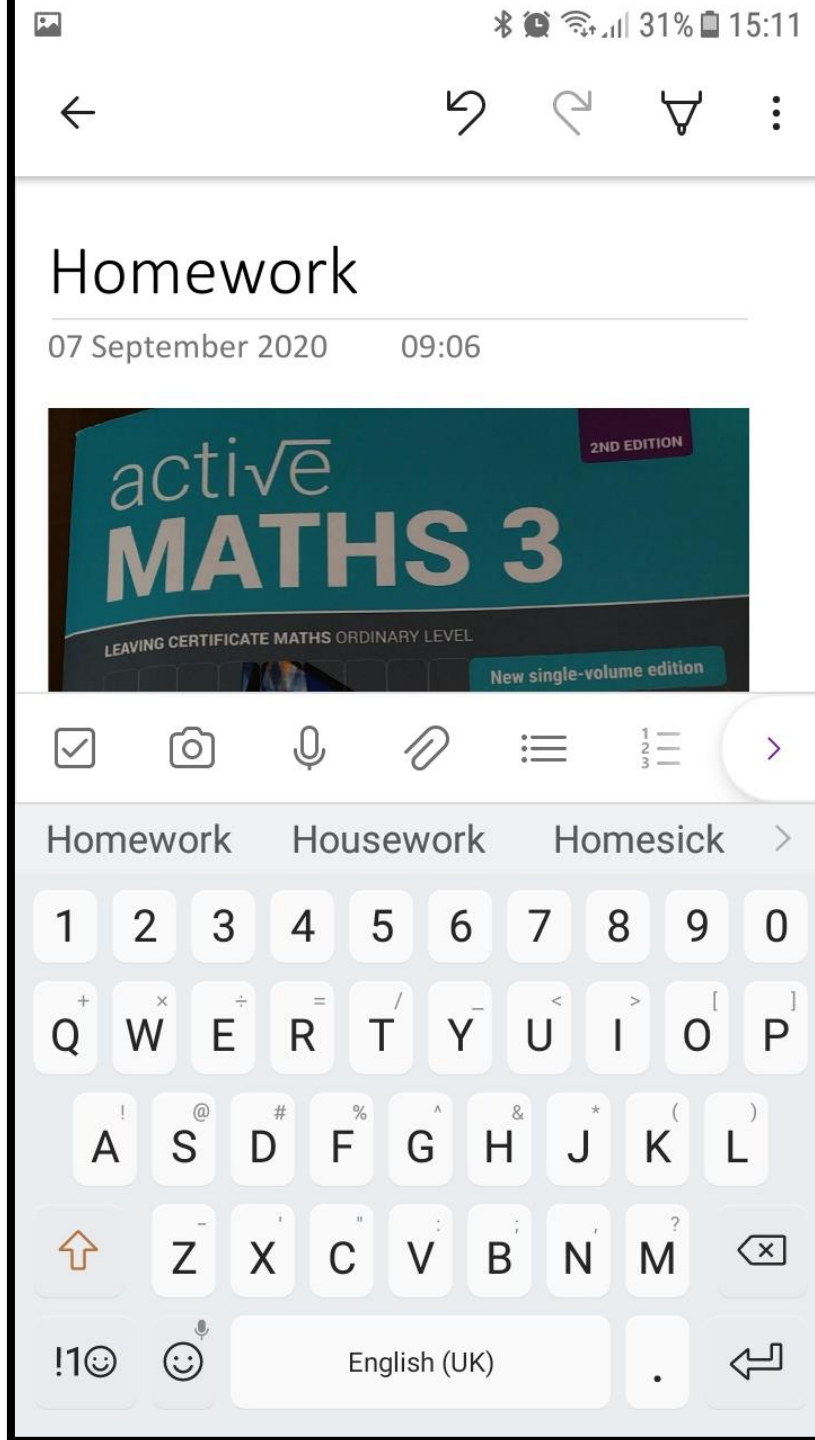


# How to submit an assignment on Teams

## Step 8:

Photos of your homework are now inserted.

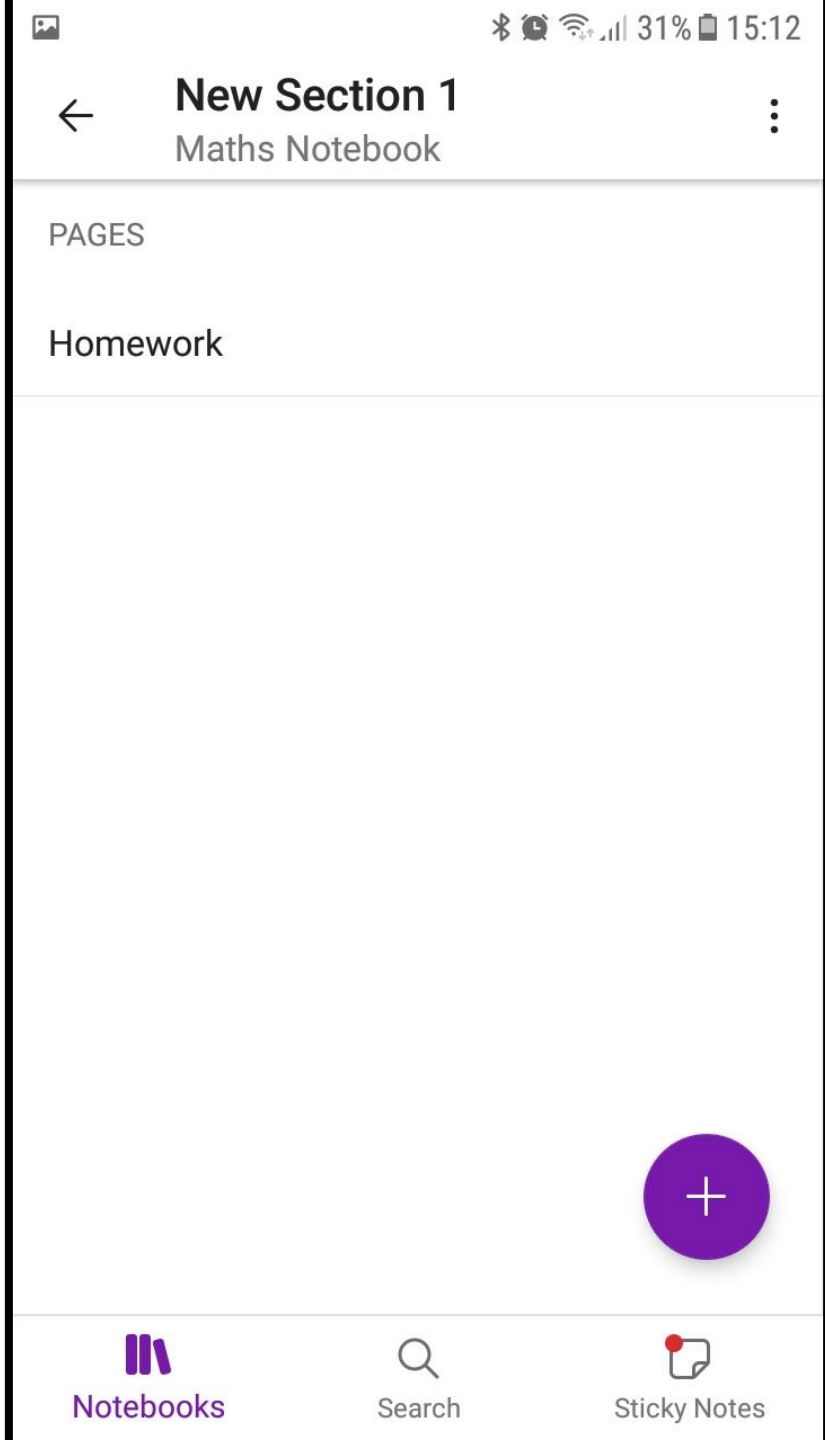
There is no need to Save, it saves automatically.



# How to submit an assignment on Teams

## Step 9:

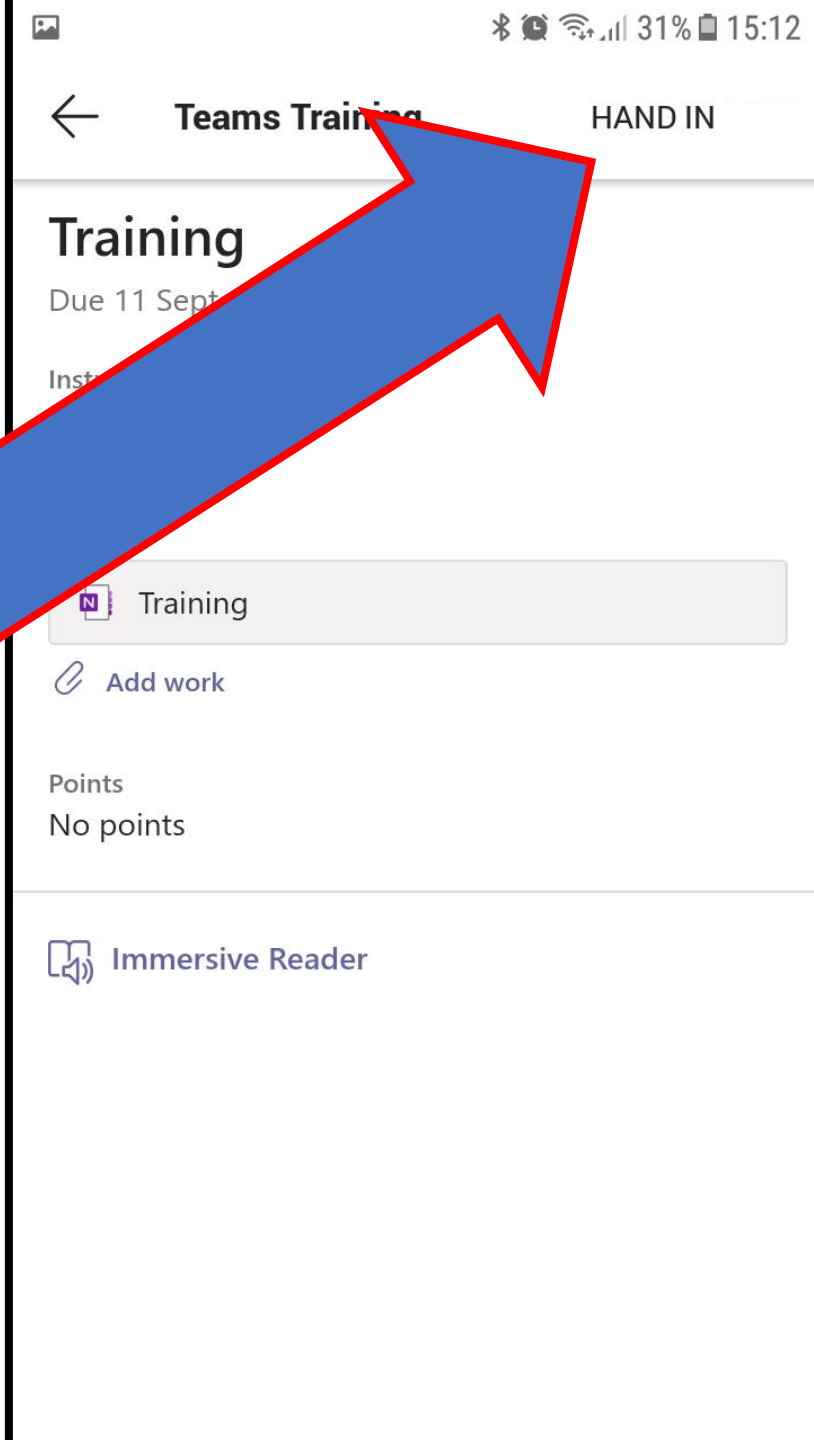
Come out of Notebook  
and go back to Teams  
Assignment window



# How to submit an assignment on Teams

## Step 10:

Click on Hand In





# How to submit an assignment on Teams

## Steps Completed!

Your homework is now  
submitted. Well Done!

